Whitehead Oil Company
2537 Randolph St · Lincoln, NE 68510
(402) 435-3509 · AR@whiteheadoil.com
www.whiteheadoil.com

PART 1 — PROGRAM OVERVIEW

WHITEHEAD OIL COMPANY FLEET CARD · POWERED BY INTEVACON

Fleet Fuel Management Program Application

One card. Every truck and driver. Total control over your fleet's fuel.

The Whitehead Oil Company Fleet Card puts your fleet's fueling on a single, fully managed account powered by the Intevacon fleet-card platform. Every fill-up captures the data you need — driver, vehicle, and odometer — in real time, so you can control costs, track efficiency, and catch problems before they add up. Complete this application and return it to open your account.

WHAT YOU GET

- Assign a card to a truck or to a driver — your choice — with an odometer reading captured at every fueling for accurate MPG and cost-per-mile.
- Real-time card controls: turn cards on or off instantly, and set product, gallon, day-of-week, and time-of-day limits per card.
- One consolidated invoice with full Level-3 detail on every transaction — date, time, site, driver, vehicle, odometer, product, gallons, and price.
- Access to the Intevacon Fuel Network of retail and cardlock sites nationwide, plus your local Whitehead Oil Company fueling.
- Exception alerts that flag odometer anomalies, after-hours use, and over-limit attempts — your first line of defense against fuel loss.

HOW TO RETURN

Email (preferred)	AR@whiteheadoil.com
Fax	(402) 435-5881
Mail	2537 Randolph St, Lincoln, NE 68510

Questions? Call (402) 435-3509 and ask for our fleet fueling team.

HOW IT WORKS

1 Complete

Fill in your company details, choose your card and odometer settings, and list your vehicles and drivers.

2 Return

Send the completed application back by email, fax, or mail using the options above.

3 Start fueling

We set up your account and Intevacon cards — typically within a few business days — and you're ready to roll.

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PART 2 — BUSINESS & CREDIT APPLICATION

Company Information

Fields marked * are required. Hover any field for guidance on what to enter.

BUSINESS

LEGAL BUSINESS NAME *

DBA / TRADE NAME

BILLING ADDRESS *

PHYSICAL ADDRESS (IF DIFFERENT)

CITY *

STATE * NE

ZIP *

BUSINESS STRUCTURE *

YEARS IN BUSINESS

FEDERAL TAX ID (EIN) *

DOT # / MC # (IF ANY)

CONTACTS

PRIMARY CONTACT — NAME *

TITLE

PHONE *

EMAIL *

FLEET MANAGER — NAME

TITLE

PHONE

EMAIL

ACCOUNTS-PAYABLE / BILLING — NAME *

TITLE

PHONE *

EMAIL *

FLEET PROFILE & FUEL NEEDS

 # OF VEHICLES *

 # OF DRIVERS *

EST. MONTHLY GALLONS *

REQUESTED CREDIT LINE

FUEL TYPES NEEDED (CHECK ALL)

- ☐ Unleaded
- ☐ Mid-grade
- ☐ Premium
- ☐ Diesel (clear)
- ☐ Off-road dyed diesel
- ☐ DEF

TERMS REQUESTED & REFERENCES

REQUESTED TERMS (NET 15 / NET 30)

INVOICING FREQUENCY

INVOICE DELIVERY (EMAIL / EDI) Email

TRADE REFERENCE 1 (COMPANY / PHONE)

TRADE REFERENCE 2 (COMPANY / PHONE)

BANK NAME

BANK CONTACT / PHONE

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PART 3 — CARD PROGRAM SETUP (INTEVACON CONTROLS)

How Your Cards Work

These choices set how every fueling is authorized and captured.

CARD ASSIGNMENT MODEL

Choose how cards are tied to your fleet. With any model, the driver is prompted for an odometer (or engine-hour) reading at the pump.

- (●) By Vehicle — one card per truck/asset
- ( ) By Driver — one card per driver
- ( ) Dual ID — driver PIN and vehicle ID both required (maximum control)

ODOMETER CAPTURE

☑ Require an odometer / engine-hour entry at every fueling (recommended)

DEFAULT UNIT OF MEASURE

(●) Miles ( ) Engine hours

ALSO PROMPT FOR (CHECK ALL)

☑ Driver PIN ☑ Vehicle ID ☐ Trip / PO #

The odometer reading is what turns raw gallons into management data — miles per gallon and cost per mile per unit, maintenance-interval triggers, and automatic flags for rollbacks or unreasonable readings that can signal misfuels or theft.

PER-CARD PURCHASE CONTROLS (DEFAULTS — CAN BE SET PER CARD)

GALLONS / TRANSACTION	TRANSACTIONS / DAY	GALLONS / DAY	PRODUCT RESTRICTION

ALLOWED DAYS / TIMES (E.G. MON–FRI 5A–8P)

AFTER-HOURS / WEEKEND USE

REPORTING & ALERTS

REPORT RECIPIENT (EMAIL) *

REPORT FREQUENCY (WEEKLY / MONTHLY)

☑ Send exception alerts (odometer anomalies, after-hours, over-limit)

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PART 4 — VEHICLE ROSTER

Vehicles / Assets

List each unit. For large fleets, attach a spreadsheet with these columns.

Unit #	Year / Make / Model	VIN	Plate & State	Fuel	Veh ID / Card #	Start Odometer	UOM

UOM = unit of measure for the odometer: MI (miles) or HR (engine hours).

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PART 5 — DRIVER ROSTER

Drivers

Required if cards are assigned by driver or dual ID. Attach a spreadsheet for large fleets.

Driver Name	Employee ID	Driver ID / PIN	CDL # & State	Authorized Vehicles / Depts	Gal / Day

Assign each driver a PIN they enter at the pump; never share PINs between drivers.

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PART 6 — ACH / BANK DRAFT AUTHORIZATION

Pre-Authorized Payment

Required before your Whitehead Oil Company fuel card is issued.

This authorizes Whitehead Oil Company to electronically withdraw fueling charges from the bank account below. Must be received at least 10 business days before the first draft.

ACCOUNT HOLDER

FULL NAME (AS SHOWN ON BANK RECORDS) *

EMAIL *

BANK INFORMATION

BANK NAME *

BANK CITY / STATE *

ROUTING NUMBER (9 DIGITS) *

ACCOUNT NUMBER *

ACCOUNT TYPE *

◯ Checking ◯ Savings

ACCOUNT PURPOSE (PER NACHA) *

◯ Personal ◯ Business

JOINT ACCOUNT HOLDER — FULL NAME (IF APPLICABLE)

AUTHORIZATION

I authorize Whitehead Oil Company (Originator) and its financial institution to initiate electronic debit entries — and, if necessary, credit entries and adjustments for debits made in error — to the bank account identified above. If a scheduled withdrawal date falls on a weekend or banking holiday, the payment will process on the next business day. If a payment is declined, I authorize Whitehead Oil Company to make up to two additional collection attempts along with any applicable late charges and returned-payment fees. I may dispute any unauthorized debit by notifying my financial institution within the timeframe allowed under NACHA Operating Rules (60 calendar days for consumer accounts). This authorization remains in effect until I provide written notice to Whitehead Oil Company (AR@whiteheadoil.com) in such time and manner as to allow the company and my bank a reasonable opportunity to act on it.

☐ I authorize Whitehead Oil Company to initiate ACH debit entries from the account identified above. *

Your signature in Part 7 covers this ACH authorization. It has the same legal effect as a handwritten signature.

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PART 7 — TERMS, AUTHORIZATION & SIGNATURE

Agreement

CREDIT TERMS & ACKNOWLEDGMENT

By signing, I certify that the information in this application is true and complete, and I authorize Whitehead Oil Company to verify it, including obtaining business and personal credit reports and contacting the references and bank listed.

I agree to pay all amounts charged to the account by the invoice due date. Past-due balances may accrue a finance charge of 1.5% per month (18% APR) or the maximum allowed by Nebraska law, plus reasonable collection and returned-payment fees.

I am responsible for all authorized use of every card issued on this account, including use with an assigned driver PIN or vehicle ID. I will notify Whitehead Oil Company immediately to deactivate a lost, stolen, or compromised card; controls and deactivation take effect through the Intevacon platform.

PERSONAL GUARANTY

To induce Whitehead Oil Company to extend credit, the undersigned personally and unconditionally guarantees payment of all amounts owed on this account, and agrees this guaranty is continuing until revoked in writing. Signing as “Guarantor” accepts personal responsibility for the account balance.

AUTHORIZED SIGNER — SIGNATURE *

PRINTED NAME & TITLE *

GUARANTOR SIGNATURE (PERSONAL GUARANTY)

DATE (MM/DD/YYYY) *

Electronic signatures are valid under the federal E-SIGN Act. Retain a copy for your records.

FOR OFFICE USE ONLY

RECEIVED	CREDIT APPROVED	ACCOUNT #	INTEVACON CARD GROUP	PROCESSED BY